

# Appendix A

## Quarter 4 / Month 12 (March 23) Financial Report – Community Services Committee

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June 2023

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# Revenue Budget - Community Services

## Communities Services overspend £105k (Change: £189k improvement from M9) mainly due to:

- **(£103k) Salaries** : savings due to unfilled vacancies in Waste and Streets **(£61k) improvement from M9).**
- **(£17k) Car Parking on-Street:** improved PCN revenue in last quarter **((£17k) improvement from M9)**
- **£48k Car parking off-street:** £57k reduced revenue for Off Street Car Parking, due to reduced reliability in car parking machinery and also some of the car parks reduced volume of cars parking. Offset by £9k other small expenses variances. **(£6k) deterioration from M9).**

2021/22	Final	Annual	Outturn	Change	One-off	Ongoing
Outturn	Outturn	Budget	Variance	from Q3	events	Pressures
£k	£k	£k	£k	£k	£k	£k
1,255 Salaries CS	1,206	1,309	(103)	(61)	(103)	
(34) Car Parking-On Street	(31)	(14)	(17)	(17)	(17)	
28 Car Parking-Off Street	30	(18)	48	6		48
(15) Hackney Carriage/Private Hire	(19)	(19)	(0)	(0)		
208 Leisure & Community Grants	201	209	(8)	(8)	(8)	
248 Environmental Services	290	273	17	5		17
1,960 Waste Services	2,245	2,002	243	9	15	228
(69) Cesspool Services	(36)	(109)	72	22		72
(266) All Operational Services	(199)	(153)	(46)	(47)	(22)	(24)
405 Parks and Open Spaces	400	537	(137)	(141)	(69)	(68)
42 Streets & Public Conveniences	69	34	35	42	50	(15)
<b>3,762 Community Services</b>	<b>4,156</b>	<b>4,051</b>	<b>105</b>	<b>(189)</b>	<b>(154)</b>	<b>258</b>

- **£17k Environmental Services** : £9k salary costs, £10k database maintenance less (£2k) minor variances **(£5k deterioration from M9).**
- **£243k Waste Services** : £226k additional waste costs (contract inflation offset by variable gate income from SCC), £17k less income as demand for Bulky Waste Collections has slowed, (£8k) increase price/tonne additional income from clothes and textiles collections, (£7k) less expenses for recycling palm banks collections and new in quarter £15k consultants cost **(£9k deterioration from M9).**
- **£72k Cesspool Services** : £100k reduced income (vehicle was out of use for maintenance in March) and £28k less costs for cesspool emptying. Variance continues from last year as clients lost to aggressive undercutting by other providers. **(£22k deterioration from M9).**
- **(£46k) Operational Services** : multitude of offsetting variances. In quarter a further £20k increase in cemetery fees taking the total annual increase to (£50k). A large proportion of the increase is due to the sale of the reclaimed area for double plots. Once all sold, this revenue will return to the normal rate. Also in quarter (£12k) sale proceeds from old and surplus vehicles. Additional £10k costs incurred to ensure the Depot is O licence compliant. £16k depot store changes. (£10k) minor other improvements **((£47k) improvement from M9).**
- **(£137k) Parks and Open space:** In quarter there have been reductions in trees budget usage by (£30k) due to difficulties in getting road orders agreed with SCC and lack of capacity of the contractor, (£57k) underspend on GM work partly due to less out of scope work being incurred, (£28k) reduced budget needed for unauthorised encampments and (£12k) land drainage unspent budget (£10k) minor other variances. **((£142k) improvement from M9).**
- **£35k Streets & Public Conveniences:** new in quarter £20k demolition cost of A25 toilets and additional £30k costs for repairs of sweepers. Plus £20k costs for asbestos fly tipping, offset by £6k budget not required for business rates as now exempt and £5k reduced equipment costs. £24k of unspent various budgets **(£42k deterioration from M9).**

# Savings Tracker - Community Services

Committee	Target	Blue Achieved	Black - BAU Full Year Forecast
	£k	£k	£k
Community Services	177	157	20

**Key:**  
**Black** – Under target  
**Blue** – Delivered / Achieved

- The Community Services Committee budget includes a savings target of £177k.
- Of this:
  - £157k has been achieved
  - £20k has not been achieved
- The £20k which has not been achieved relates to savings in Operations and Localities from a reduction in the number of mechanical sweepers. Whilst the number of active sweepers is reduced, the service is awaiting quotes for a scheduled replacement, likely to be next financial year. It is expected that the majority of the saving can be ultimately delivered.
- Detail of the 2022/23 savings plan for this committee is set out below:

MTFP Savings Title	Savings Achieved £	Black - BAU Full Year Forecast £	Total Savings Forecast in 2022/23 £
Mechanical Sweeper Utilisation		20,000	20,000
Efficiency and income improvement on various Reg services	16,000		16,000
Tandridge Commercial Services works to Housing - Full cost recovery	9,000		9,000
Charge for contaminated Bin Clearances	2,000		2,000
Increase Garden Waste charges	64,000		64,000
Charge schools for recycling collections	25,000		25,000
Introduce a Vacancy Factor in staff budgets	41,000		41,000
	157,000	20,000	177,000

# Capital Budget - Community Services

Scheme Name	Original Budget 2022/23	Carry Forward from 2021/22	Budget incl. Carry Forwards 2022/23	2022-23 Outturn	Outturn Variance	M9 Forecast Variance	Change from Qtr3
	£k	£k	£k	£k	£k	£k	£k
Vehicle Fleet Renewals	204	172	376	68	(308)	(376)	68
Car Parking	35	0	35	6	(29)	0	(29)
Children's Playground Equipment	27	399	426	22	(404)	(385)	(19)
Purchase of Waste Collection Vehicle	0	0	0	0	0	0	0
Land Drainage Capital Works	10	0	10	0	(10)	(10)	0
Park, Pavilions & Open Spaces	114	164	278	187	(91)	0	(91)
Grange Meadow Access Works	0	250	250	239	(11)	0	(11)
Playground Improvements Match Fun	0	50	50	8	(42)	(50)	8
Waste & Recycling Contract Equipme	0	0	0	0	0	0	0
Litter Bins	8	0	8	8	(0)	0	(0)
Garden Waste Bins	25	13	38	26	(11)	0	(11)
Public Conveniences Capital Works	150	100	250	0	(250)	(211)	(39)
Roads & Paths St Marys Church	0	0	0	0	0	0	0
Plant, Furniture & Equipment (GF)	8	0	8	3	(5)	0	(5)
Refuse, Recycling and Food Waste b	90	20	110	11	(99)	(78)	(21)
<b>Total Community Services</b>	<b>672</b>	<b>1,167</b>	<b>1,839</b>	<b>579</b>	<b>(1,260)</b>	<b>(1,110)</b>	<b>(149)</b>

- The Capital Budget was approved by Full Council on 2<sup>nd</sup> February 2022 at £672k.
- This was supplemented by £1,167k of carry forwards from 2021/22
- The total budget for 2022/23 is therefore £1,839k
- The Capital Outturn spend across the Committee's schemes was £579k. The total underspend for the year of £1,260k and a change in quarter of £149k. The change in quarter was further underspends in the majority of the capital schemes. Some of the schemes have been put on hold until service reviews have been concluded to ensure that schemes and the overall programme are aligned.
- **Carry forward requests for the unspent budget will be put to Strategy & Resources Committee for approval.**